

# Goytre After School Club

Registered Charity No 1119483

GASC Use Only	
AID	
2PID	
AAID	
Reg. Date	

The "Before School Club" at GASC, The "All Day Club" at GASC and The "Holiday Club" at GASC  
At Goytre Fawr Community Centre, School Lane, Penperlleni, Pontypool, Monmouthshire, NP4 0AH

## Parental Details

Please return to:

Joan Howells, GASC Senior Play Leader  
Goytre Fawr Community Centre, School Lane,  
Penperlleni, Pontypool, Monmouthshire, NP4 0AH  
Telephone: 01873 880342  
Mobile: 07855 706173  
email: joan@gasc.org.uk

Please complete the following white boxes.

Printed from the Internet

Children's Names			
		<b>First Parent or Guardian</b>	<b>Second Parent or Guardian</b>
		(Please read the notes below)	<b>Alternative Adult</b> (In case of an emergency and the parents on the left are not available)
ID			
Title (Mr, Mrs, etc)			
Surname			
Forename			
Relationship to child			
Address	House name or number		
	Street		
	District		
	Town		
	Post Code		
Occupation (optional)			
Telephone Numbers	Home		
	Work		
	Mobile		
e-mail address			
By giving us your email address, you agree to receive information about your bookings, etc by email.		Please tick the box if you wish to receive information about fund raising, etc by email. <input type="checkbox"/>	
Voucher provider			If applicable

Signed

Date

## Notes

### 1. First Parent

The first parent named overleaf is the person to whom all correspondence is sent and the person who is normally contacted first in an emergency and who is assumed to be responsible for paying the fees.

### 2. Membership of GASC

The first named parent normally becomes a member of GASC, unless you tell GASC in writing. He or she is entitled to stand for office and vote at the AGM.

### 3. Storage of Information

By signing this form you, and the other people named above, agree to the above details being stored on computer systems used by GASC. GASC trustees, management and administration are committed to maintaining the security of any personal data used and stored by the Club. The data will be used primarily for the business of the Club but the overriding ethos will be the protection of the children who attend the Club. The data will not be shared with anyone who is not directly concerned with the welfare of your child, except when legally required.

**Please sign the contract overleaf**

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## Contract

Between

Please enter your name here.

this is the first named person on the registration form overleaf and assumed to be the "Member" of GASC

and Goytre After School Club (GASC)

which includes The "Before School Club" at GASC and The "All Day Club" at GASC and the "Holiday Club" at GASC.

### Under this agreement GASC will:

- provide out of school care for your child in a safe and caring environment.
- discuss your child's participation in Club activities with you.
- make the policies of the Club available for inspection at the signing out book.
- hold an annual general meeting in the first term each year or as soon as possible thereafter and invite all members.
- be registered with the Information Commissioner's Office and the Care Inspectorate of Wales (CIW).

### For my part:

- will complete a registration form for myself and my children, the second named adult and alternative adult have given their permission for their names to be used.
- will complete a booking form for all advance bookings.
- will pay the appropriate fee for the booking I have made, half-termly in advance, unless otherwise agreed with GASC.
- will sign the "signing in" form for the Before School Club, the "signing out" form for the After School Club, and both "signing in" and "signing out" forms for the All Day Club and Holiday Club when my child attends the Club.
- understand that GASC will not make refunds.
- have read, understood and agreed with the paragraphs in the GASC Handbook for Parents, in particular: arrival and collection; health and medicines; refreshments; discipline; fees; refunds; equal opportunities; complaints. Greater detail of these sections are stated in the policies of the Club.
- will make myself familiar with the various policies of the Club, available at the signing in/out desk.
- understand that the management committee of the Club is elected at the AGM and as the member I am entitled to stand for any post.
- will keep GASC informed about any change in my details, especially my mobile telephone number and work number, in case of any emergency.

Signed (Parent)

Signed, for and on behalf of GASC

Date

Date

A copy of this contract will be supplied on request.

**It is a CIW requirement that a contract exists between you and GASC. Without your signature GASC cannot look after your child(ren).**